

Ventress Memorial Library

Board Meeting via Zoom

September 23, 2020

Those present: Cyndee Marcoux, Alexander Duncan, Michelle Noonan, Dylan White, Wallace Coyle, Greg Guimond, Jon Nash and Dana Forsythe.

1. **Call to order**

Mr. Guimond called the meeting to order at 6:05 PM.

2. **Approval of Minutes**

Mr. Coyle made a motion to approve the August 19, 2020 minutes. Mr. Duncan seconded, a role call vote was taken all were in favor.

3. **Trustee Candidate – Dana Forsythe**

Mr. Forsythe has not heard from the Board of Selectmen yet regarding his appointment.

Directors Report

Reopening the library:

The Board asked how the first week of the library's reopening went. The Director stated that it went well with only one patron leaving rather than provide contact tracing information. The patrons that are coming in are thrilled to be allowed back into the building. Computer use has not been as busy as anticipated. Children's room by appointment is being well received.

Staff Updates:

Sixteen resumes were received for the open Youth Services Librarian position. Cyndee will be reviewing them with HR Director, Danielle Kerrigan and scheduling interviews as soon as possible.

4. **Announcement and Correspondence**

Mr. Guimond updated the Board regarding the Recreation Department taking over the Library Plaza Program room. Several members asked if this was an indefinite situation or if there was a set timeframe to regain use of the room. At this time there is no timeframe.

Mr. Guimond discussed the upcoming "Library Square Survey" the Chamber will be sending out. They are seeking input and ideas to make the area walkable and safe for all residents. They are hoping to get feedback on the use of the open spaces (behind the library), parking needs, etc.

Ms. Noonan asked if they planned on removing the triangle green area. Ms. Noonan also commented that the stop sign located at the end of the triangle area is too high and should be lowered for better sight. Mr. Coyle asked if the location of the outside book return would be a question on the survey Mr. Guimond doesn't believe that these options are being considered at the moment.

5. **FY21 Budget Update**

Updated budget sheets were provided in Trustee packets. No questions.

6. **Next Meeting**

The date of the next Trustee meeting was set for October 21, 2020 at 6:00pm.

7. **Adjourn:**

Mr. Coyle made a motion to adjourn at 6:32 pm. Ms. Noonan seconded, a role call vote was taken all were in favor.

Respectfully Submitted,

Cyndee Marcoux