

# **Ventress Memorial Library**

## **Trustee Meeting Minutes**

**March 20, 2024**

**1. Call to order**

Trustee Chair Gregory Caille called the meeting to order at 4:02 p.m. In attendance, Chair Gregory Caille, Dylan White, Robert Marzelli, Wally Coyle, Greg Guimond, Dana Forsythe and Cyndee Marcoux (Library Director). Absent Vice-Chair Michelle Noonan

**2. Approval of Minutes of January 17, 2024**

Trustee Guimond motioned to approve the minutes of January 17, 2024. Trustee Coyle seconded the motion; a roll call vote was taken; all were in favor.

**3. Directors Report**

The Director went over her report. There were several questions regarding the Workout Club using the Recreation space in the library plaza. It had only been one week since they began using the space and there have already been two incidents. The first incident was complaint submitted to the Town of Marshfield's website regarding the loudness of the music during a Zumba class. The Recreation Director Craig Jameson arranged for a meeting with the Library Director and a member of Workout Club to review the sound and a level was agreed upon by all parties.

The second incident involved an instructor from the Workout Club coming into the Teen Room, where she proceeded to make some inappropriate comments and tried to intimidate the Teen Librarian into saying she could play the music as loud as she wanted. The Teen Librarian immediately contacted the Director. Trustee Chair Caille will reach out to the Town Administrator to discuss this issue. Trustee Marzelli wondered if three quotes had been sought before allowing the Workout Club to use the space.

**4. Internet Acceptable Use Policy**

The revised policy was reviewed. Trustee Marzelli moved and Trustee Guimond seconded to accept the new policy. A roll call vote was taken; all were in favor.

The Trustees want signs posted at all of the computers and other places throughout the library letting the public know that the internet is filtered.

**5. Announcements and Correspondence**

Trustee Caille reported to the group about his attempts to meet with the Town Administrator regarding the Internet filtering issue. No meeting was scheduled but he did have a phone conversation with the Town Administrator who stated that the issue was settled and another phone conversation with legal counsel who stated that the filtering is a building issue and the Town controls Town building policies. Legal counsel also stated that the Town, Schools and Library should have the same Internet policy. Trustee Marzelli noted that the larger issue is the Town overwriting the Library Board of Trustees decisions.

**6. FY23 Budget Update**

Free cash has been certified.

7. **FY24 Budget Update**

The Town Administrator has issued a budget freeze. All purchases need to be approved by him before placing the order.

8. **FY25 Budget Draft**

No update at this time.

9. **Set date for next meeting**

The next meeting will be held on May 15, 2024 at 4 p.m. via Zoom

10. **Adjourn**

Trustee Marzelli made a motion to adjourn at 4:45pm. Trustee Guimond seconded the motion; a roll call vote was taken all were in favor.

Respectfully Submitted,

Cyndee Marcoux