

**Trustee Meeting December 16, 2020**  
**Minutes**

**1. Call to Order:**

Trustee Chair Gregory Guimond called the meeting to order at 6:08pm. In attendance, Gregory Guimond (Chair), Alexander Duncan, Dylan White, Cyndee Marcoux (Library Director), Wallace Coyle.

**2. Approval of Minutes of November 18, 2020 Meeting:**

Mr. Coyle made a motion to approve the minutes of the November 18, 2020 meeting. Mr. Duncan seconded the motion; a role call vote was taken all were in favor.

**3. Director's Report:**

Discussed Long Range Planning Committee. Currently 5 staff members and 4 trustees are on the Committee. The Director will reach out to these people to schedule a Zoom meeting to begin discussing the strategy for moving forward. A Community Input Session via Zoom was suggested. It was also suggested that the Committee ask Cable TV to tape the Zoom session.

**4. Announcements and Correspondence:**

Mr. Coyle suggested that the Board send Virtual Greeting to Library Staff from the Trustees. Mr. Guimond will work on this.

**5. Decertified Libraries Lending Policy:**

Mr. Coyle made a motion to approve the Decertified Libraries Lending Policy. Ms. D. White seconded the motion. A role call vote was taken all were in favor.

**6. FY2021 Budget Update:**

The Director noticed that the print and non-print expended amount did not carry over correctly from Google Sheets to Excel. She will send an updated version to the Trustees.

**7. Set date for next January 20, 2021 at 6 p.m.**

**8. Adjourn:**

Mr. Coyle made a motion to adjourn at 6:19 p.m. Mr. Duncan seconded, a role call vote was taken all were in favor.