

Ventress Memorial Library

Board Meeting
October 26, 2016

Those present: Cyndee Marcoux, Michelle Noonan, Greg Guimond, Jean Christensen, Wally Coyle, Alexander Duncan, Jim O’Gara and Suzanne White.

Mr. Coyle called the meeting to order at 4:00PM.

1. Mr. Guimond made a motion to approve the September 28, 2016 minutes. Mrs. Noonan seconded and all approved.

2. **Director’s Report:**

Mr. Guimond made a motion to approve the Director’s Report. Mr. Coyle and Mr. Duncan seconded and all approved.

3. **Announcements and Correspondence**

- A. Ms. Marcoux informed the trustees that the Community Book Tree was delivered today and placed in the Lobby entrance.

- B. Annual Report to the Town of Marshfield was presented to the Trustees. Mr. Coyle suggested adding *Many Thanks to the Friends of the Library* as well.

Mr. Coyle made motion to approve, Mr. Duncan and Mr. Guimond seconded and all approved

4. **Policy Review- Homebound Delivery**

- A. Ms. Marcoux stated that only the Librarians (on a voluntary basis) will be involved in the Homebound Delivery, with a possible exception Carol Fairbanks, who has offered to volunteer . Mrs. Christensen also expressed interest in volunteering.

Mr. Guimond made motion to approve, Mr. Coyle and Mr. Duncan seconded.

5. **Building Updates**

- A. There were no updates on the roof repair; however, Mr. Coyle suggested a power point presentation, for the Capital Budget with updates of repair figures and reintroducing the pictures of the damage.

- B. Ms. Marcoux stated that Mr. Bullock from Facilities recently replied to her previous emails in regards to the Lead paint. He stated that he would make it a priority.

6. **FY Budget Update**

- A. Ms. Marcoux said she wanted to be added to the next Selectman’s meeting, so that she may Express her thanks to the Advisory Board.

7. Set date for the next meeting (November 16, 2016)

8. Mr. Guimond made motion to adjourn at 4:50pm. Mrs. Noonan seconded and all approved.

Respectfully submitted,

Lisa McQueeney