

Ventress Memorial Library

Board Meeting
October 21, 2015

Those present: Jim O’Gara, Greg Guimond, Jean Christensen, Alexander Duncan and Cyndee Marcoux. Absent Suzanne White, Michele Noonan, Wally Coyle

1. Mr. O’Gara called the meeting to order at 4:05PM.
2. Mr. Guimond made a motion to approve the September 16, 2015 minutes. Mr. O’Gara seconded and all approved.
3. **Director’s Report:**
 - Ms. Marcoux requested the board reconsider allowing artists to leave business cards on display case. On a motion by Mr. Guimond and a second by Mr. O’Gara it was unanimously voted to allow the artists to leave a sign up to 5x7 in case with artists information.
 - Ms. Marcoux will have an article prepared for the Mariner to thank the Trust for the recent updates, upgrades and furniture for the library.
 - Ms. Marcoux is currently working on the request for a waiver from the state for not meeting minimum Municipal Appropriation Requirement (MAR).
 - \$27,000 is still available and trustees would like to see it used for carpeting. Mr. Coyle and Ms. Marcoux will schedule a meeting to discuss this with Rocco and Brian.
5. **Long Range Plan:**
 - The next meeting is set for Wednesday, October 28th at 4:00.
6. **CPA Grant Application:**
 - This was to be discussed by Mr. Coyle.
7. **Friends of the Library State Conference**
 - This was to be discussed by Mr. Coyle.
8. **FY16 Budget:**
 - No changes.
9. **FY17 Budget:**
 - Capital budget is due by November 12th and Operating Budget is due by November 25th.
9. **Library Plaza:**
 - No update.
10. The next meeting was scheduled for November 18, 2015 at 4:00.
11. Mr. Guimond made a motion to adjourn at 5:20. Mr. Duncan seconded and all approved.

Respectfully submitted,

Lisa Hart